



Ministry of Labour
& Social Security



HOT OCCUPATION ANALYSIS REPORT

JANUARY - MARCH 2020 | QUARTER 1



Prepared by
Ministry of Labour and Social Security
January 2021

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Quarter 1

Prepared by:
Planning Research and Monitoring Unit
Ministry of Labour and Social Security
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1.0 Introduction

The Hot Occupation Analysis Report reviews job vacancies and work permit statistics extracted from administrative data produced by the Ministry of Labour and Social Security. It also analyses job advertisements obtained from major newspapers in Jamaica. The purpose of the Report is to determine the dominant occupations and skills required in the labour market during each quarter.

The Information is extracted from four (4) sources:

1. The Career section of the Gleaner and the Jamaica Observer newspaper, which advertise job openings by occupation, industry, parish and qualification;
2. The job placement arm of the Labour Market Information System (LMIS), known as the Electronic Labour Exchange (ELE), that is administered by the Ministry of Labour and Social Security (MLSS);
3. The Work Permit Department of the MLSS which grants work permits based on the requirements of the Foreign Nationals and Commonwealth Citizens (Employment) Act.
4. Private Employment Agencies (PEAs) which are monitored by the MLSS in order to ensure compliance with the Employment Agencies Regulation Act (1957).²

This edition of the Report examines vacancies which were available during the January 1 to March 31, 2020 quarter, as well as the work permits granted for the period. It is important to note however, the vacancies reported are for formal establishments and does not take into account the informal economy in Jamaica.

2.0 Analysis of Hot Occupations in the Jamaican labour market

During the January to March 2020 quarter 1,730 jobs were advertised in the newspapers. These jobs were found in all occupational groups but were highest in the field of white collar jobs. Further analysis of these jobs were done by the occupational group, industrial group and parish to which the job is located in.

2.1 Hot Occupations in the Jamaican labour market from the newspapers

The Top Ten Jobs Advertised in the Gleaner and Observer Career Sections were as follows:-

Table1: Top Ten Hot Occupations January to March 2019 and 2020

| No. | January to March 2020 | | | January to March 2019 | | |
|-----|--|------------------|-----------------------------------|--|------------------|-----------------------------------|
| | Occupations/ Top Ten Hot Occupations | No. of Vacancies | Per cent of Total Jobs Advertised | Occupations/ Top Ten Hot Occupations | No. of Vacancies | Per cent of Total Jobs Advertised |
| 1. | Directors/ Managers/ Supervisor | 335 | 19.4 | Directors/ Managers/ Supervisors | 483 | 20.3 |
| 2. | Teachers/ Lecturers | 239 | 13.8 | Teachers/ Lecturers | 260 | 10.9 |
| 3. | Officers in various fields | 186 | 10.7 | Administrator/ Assistant/ Secretaries | 171 | 7.2 |
| 4. | Administrators/Assistant / Secretaries | 146 | 8.4 | Customer Service/ Sales Representative | 128 | 5.4 |
| 5. | Technicians | 62 | 3.6 | Accountant/ Accounting Clerk | 95 | 3.9 |
| 6. | Accountants | 44 | 2.5 | Technicians | 85 | 3.6 |
| 7. | Analysts in various fields | 40 | 2.3 | Coordinators | 46 | 1.9 |
| 8. | Consultants | 35 | 2.0 | Drivers | 35 | 1.5 |
| 9. | Coordinators | 27 | 1.6 | Nurses | 32 | 1.3 |
| 10. | Nurses | 27 | 1.6 | Consultants | 27 | 1.1 |
| 11. | Total | 1,141 | 65.9 | Total | 1362 | 57.1 |

Source: The Jamaica Gleaner and Observer newspapers January 1 to March 31, 2020 and 2019

A comparison of the first quarter of 2019 and 2020 revealed that Managers/ Directors/ Supervisors and Teachers/Lecturers were number 1 and number 2 respectively (see Table 1).

The data was further sorted to be able to establish the job titles that were linked to the groups listed in the Top Ten Hot Occupations. These job titles list the exact job positions that were available (See Table 2).

Table 2: Job Titles for Groups in the Top Ten

| Occupational sub-groups | Job Titles |
|---|--|
| Managers/ Directors/ Supervisors | Manager:- Accounting, Accounting and Finance, Administrative, Airport Operations, Financial Planning Analysis, Application Support, Area Sales, Asset Management, Assistant, Assistant Audit, Assistant Micro |

Finance, Assistant Human Resources, Assistant Constituency, At Risk Youth (Case Management), Audit, Branch, Brand, Business, Business Control, Business Development, Business Process Improvement, Campus Management, Change, Claims, Commercial Business, Construction Project, Corporate Financial, Corporate Relationship, Corporate Services, Credit Adjudication, Deputy, Deputy General, Digital Marketing, Editor, Event Planning, Event Sales, Examination Administration and Security Dept., Facilities, Festival, Finance, Finance and Administration, Financial Reporting, Fleet, Food and Beverage, Fraud Detection, Front Office, General, Green House, Group Finance, Group Logistics, Group Sales, Gym, Hotel, Human Resources (HR), IT (Information Technology), Industrial, Inventory, Legal Services, Maintenance, Management Accounts and Financial Systems, Marketing, Marketing and Production, Marketing and Sales, Marketing Communication, Marketing and Partnership, Marketing Business Development, Measurement and Evaluation, Network, Office, Operations, Pageant, Parts, Performance, Plant, Procurement, Programme, Project, Property, Public Procurement, Public Relations and Communications, Quality Safety, Regional, Reservations, Restaurant, Retail Sales, Risk, Sales, Sales and Marketing, Sales Cash Management and Merchant Services, Sanitation, Security and Privacy, Senior, Social Media, Store, Strata, Supply Chain and Logistics, Talent Recruitment, Tax, Technical Sales and Service, Territory Bulk Sales, Tour Office, Trading, Training BPO, Warehouse, Warehouse and Distribution, Warehouse, Logistics and Wedding Sales, Zone.

Director:- Analytical Services, Audit (Special Investigation), Audit (Performance), Business Sector Development, CARICOM Single Market and Sectoral Programmes, Contracts Monitoring and Evaluation, Corporate Communications and Public Relations, Customer Service, Deputy, Deputy Managing, Deputy Nursing Services, Executive, Finance, Finance and Accounts, Finance Assistant, Group Sales, Human Resources (HR), HRM, Human Resources Policy Development, Information Systems and Technology, Information Technology and Evaluation, Infrastructure, Institute of Criminal Justice and Security, International Relations, Knowledge Management, Licensing and Registration, Managing, Performance Management and Appraisal Systems, Policy Planning, Principal, Procurement, Project Management, Public Procurement, Public Relations and Communication, Resident, Senior,

| | |
|--------------------------------|--|
| | <p>Senior Human Resources, Senior Policy, Sports, Suppliers Registration and Licensing Fleet, Technical Services.</p> <p>Supervisor:- Accounts/Accounting, Audit, Bar, Café, Canteen, Carpentry Service, Cold Room, Construction, Customer Care, Customer Services, Factory Floor, Field, Floor Female, Food Service, Housekeeping, Information Technology Infrastructure, Inventory Controller Delivery, Laboratory, Laundry, Licensing, Maintenance, Material Inventory, Medical Operations, Paint Sales, Pharmaceutical Sales, Production, Refrigeration, Registry, Restaurant, Retail Sales, Sales, Security Technical, Site, Warehouse.</p> |
| Teachers/ Lecturers | <p>Teacher:- Accounting, Agriculture, Arts, Biology, Chemistry, Human and Social Biology, Business Basics, Business/ Information Technology, Business Studies, Business/ Accounts, Economics, Caribbean Studies, Chemistry, Communication Studies/ Literature, Computer Laboratory Technician, Cosmetology, Culinary Studies, Drama, Economics, Electrical Technology, Elementary, English Language, English Language/Literature, Family and Resource Management, Financial Management, Food and Beverage Instructions, Geography, History, Grade two, Health and Family Life Education, History and Social Studies, History/ Religious Education, Home Economics, Hospitality, Information Science, Industrial Techniques, Information Technology and Computers, Integrated Science, Language Arts, Literacy Specialist, Literature, Management of Business and Accounts, Mathematics, Music, NCTVET Food and Beverage, Numeracy, Numeracy and Literacy, Pathway Coach, Performing Arts and Dance, Physical Education, Physics, POA/POB, Primary Education, Principles of Accounts/ Entrepreneurship, Science/History/ English, Sociology, Social Studies/ Caribbean Studies, Sociology/ Caribbean Studies, Spanish, Special Education, Textiles/Clothing and Fashion, Theatre Arts, Theatre Arts and Drama, Tourism/History, Visual Arts.</p> <p>Lecturers:- Anaesthesia and Intensive Care, Anatomical Pathology, Anatomy, Business Communication, Clinical Psychology, Economics, Entrepreneurship, Human Resource Management, International Relations/ Political Science, Obstetrics and Gynaecology, Pharmacology/ Toxicology, Physical Therapy, Research Fellow, Social Work, Tourism / Hospitality, Tropical Metabolism Research Unit, Computer Science and Mathematics, English Language, Law, Nursing, Academic Writing, Alternative Energy, Aquatic Ecology/ Fresh Water Ecology, Botany, Computing, Curriculum and Instruction with Research, Educational Technology, Educational Leadership and</p> |

| | |
|---|--|
| | Management, French, Geographic Information Systems & Remote sensing, Geology, Literacy Studies, Mathematics, TVET/WFD (Technical and Vocational Education and Training/Workforce Development), Marketing, Biochemistry. |
| Officers in various occupational areas | Accounting, Account Receivable, Administrative, Assistant Competitions, Business Development, Business Loans, Cabinet Recording Secretariat, Case Management, Chief Executive, Chief Financial, Chief Information, Chief Medical, Clerical Collections, Commissioned, Communications, Community Liaison / Relations , Competitions, Compliance, Consular, Corporate Finance, Costing, Data Entry, Duty, Employee Relations, Executive, Graphic Designer, Health and Safety, HR Transition, Human Resource, Human Resource Administration/ Development/ Information/ Management, Information Technology (IT), Industrial Relations, Information, Inventory, Legal, Liaison, Logistics, Maintenance, Market Research, Marketing, Medical, Member Engagement, Monitoring and Evaluation, Operations/Administrative, Paralegal, Payroll, Premium Wealth, Principal Finance, Procurement, Programme, Project, Property, Public Affairs, Public Procurement, Public Relations, Purchasing, Quality Assurance, Quality Control, Regional Programme Development, Research, Retail, Returning, Risk Management, Sales and Marketing, Security, Services Administrator, Strategic Information, Support Administrative/Services, Technical, Training and Transport. |
| Administrators/ Assistant/ Secretaries | <p>Administrator:- Accounting/Marketing, Assistant, Database, Executive, Hardware and Network, Health and Wellness, Human Resource, IT Systems, Lead Network, Office, Operations Administrative Support, Programme, Project, Public Procurement, Relational Database, Sales, Senior, E Service, Systems, Talent Management Business Systems, UNIX Operating System.</p> <p>Assistant:- Accounting, Accounts, Administrative, Auditor, Biology Lab., Bookkeeping, Chefs, Clerical, Competitions Officer, Customer Service, Dietetic, Executive, Field, Home Economics Laboratory, Information Technology Lab., Inventory Control, Junior Human Resources, Laboratory, Library, Marketing, MIS, Operations, Planning & Budget, Press Information, Project, Research, Senior Human Resources, Stores Administrative, Surveyor Cadastral Mapping, Team, Technical, Warehouse Assistant.</p> <p>Secretaries: - Senior, Administrative Assistant, Assistant, Cultural Development, Executive, Junior, Legal, School.</p> |
| Technicians | Dental, Accounting, Customer Service, Home Economics Laboratory, Internal Audit, Nail, Pharmacy, Auto Body |

| | |
|---|--|
| | Repair, Pest Control, Laboratory/Quality Assurance, Air Conditioning, Alarm, Chemistry, Computer, Electrical, Electro- Mechanical, Emergency Medical, Field Service, Food Laboratory, Generator, Heavy Equipment, Mechanical Service, Information Technology Laboratory, Kitchen Equipment, Laboratory, Landscaping, Maintenance, Multimedia, Production Operating, Refrigeration, Science Laboratory, Service, Systems Information, Terminal. |
| Analysts in various occupational areas | Accounting/ Accounts, Application Developer, Business, Chemistry Branch, Data, Finance Accounting, Financial Market, Human Resource, Information Systems, Operations, Policy/ Criminal Law/ Public Law, Programme, Project, Quality Assurance, Relations Marketing & Investor, Research, Risk Management, Safety and Security Infrastructure, Senior Business, Senior Financial, Senior Customer experience, Systems, Test, TIU Business. |
| Consultants | Associate/Trainer, Audio visual Production, Case Project/Proposal, Conduct Membership and Training, Coordinator Logistics, Digital Media, Fleet Vehicle Sales, Information Technology Security Training, Investment Management, Management Project, Media Sales, Monitoring and Evaluation, Pest Control Sales, Procurement, Project Coordinator, Psychiatrist, Sales, Strengthening the Public Investment Management, Urology. |
| Coordinators | Administrative, Career Advancement Programme, Client Services, Communication Support, Country, Customer Care, Entertainment, Environment and Social , Events, Green Business, Logistics Supply Chain, Marketing, Peace Corps Responder, Program and Training, Programme Digital Health Standards, Project, Regional Maintenance System, Social Media, Technical, Safety and Environment. |
| Nurses | College, Critical Care, Emergency Operating, Enrolled Assistant, Midwife, Practical, Registered, School, Senior, Sessional |

Source: Jamaica Gleaner and Observer Career Section January to March 2020

Further examination of the job vacancies revealed that some job titles were in higher demand more than some. For Managers the job vacancies that were in higher demand were: Operations, Sales, Project, Restaurant, Programme, Senior, Office, Branch, Brand, Procurement, Inventory and Regional Managers. For Directors the higher demand was Public Procurement, Human Resources and Human Resource Management (HRM) Directors. For Supervisor the higher demand was in the areas of Warehouse, Restaurant, Production and Sales Supervisor.

Teachers as a group exhibited a higher demand for certain fields in the subject areas Mathematics, English Language, English Language and Literature, Literacy Specialist, Social Studies, Spanish, History, Health and Family Life Education, Special Education and Visual Arts. Lecturers in demand were primarily in the field of the Health Sciences (specifically Anaesthesia and Intensive Care, Anatomical Pathology, Anatomy, Clinical Psychology, Obstetrics and Gynaecology, Pharmacology/ Toxicology, Physical Therapy, Nursing and Mycology/ phytopathology). Further analysis showed a relatively higher demand for Officers such as Accounting Officers, Human Resources, Project, Marketing, Procurement, Security, Technical and Business Development Officers. In the Technicians' group the most outstanding titles were Maintenance, Laboratory, Science Laboratory, Auto Body Repair/ Paint Technicians. In addition there were some vacancies for Accounting Technicians.

Specialization in Systems and Database Administrator were highest in the Administrator group. Business Analysts, Programme Analysts, Systems Analyst, Information Systems Analyst and Quality Assurance Analyst dominated the need for analysts. In the field of Secretaries attention should be paid to Executive Secretary, Legal Secretary and Senior Secretary for the quarter.

The field of Consultant was an area where demand was significant for Sales Consultants. Coordinator was an area where demand for workers such as Events, Marketing and Project Coordinators. Vacancy for Nurses were primarily for Registered Nurse and School Nurse.

2.2 Hot Occupations by Occupational Group

The major occupational groups were defined by the Statistical Institute of Jamaica (STATIN). Table 3 showed the nine major occupational groups and the total number of jobs advertised in each group. The results showed that vacancies were highest for Professionals (723) followed by Managers (322). This represented 41.8 and 18.6 per cent of the total jobs advertised respectively.

Table 3: Jobs advertised in the nine major occupational groups

| Occupational Groups | Number of Jobs Advertised |
|---------------------|---------------------------|
| Professionals | 723 |

| Occupational Groups | Number of Jobs Advertised |
|--|---------------------------|
| Managers | 322 |
| Technicians and Associate Professionals | 291 |
| Clerical Support Group | 133 |
| Sales and Service Workers | 124 |
| Craft and Related Trades | 60 |
| Elementary Occupations | 39 |
| Plant and Machine Operators and Assemblers | 35 |
| Skilled Agricultural and Fisheries Workers | 3 |
| Total jobs advertised | 1,730 |

Source: Gleaner and Observer newspaper January 1 to March 31, 2020

The most outstanding jobs in each group were as follows:

Table 4: Top positions in each occupational group

| Occupational Group | Top Jobs Advertised | Per centage (%) |
|---|--|-----------------|
| Professionals | <ol style="list-style-type: none"> 1. Teacher (see above) 2. Accountant 3. Administrator 4. Lecturer (see above) 5. Consultant (see above) 6. Nurse (see above) 7. Engineer | 72.6 |
| Managers | <ol style="list-style-type: none"> 1. Manager(see above) 2. Director(see above) 3. Principal 4. Supervisor(see above) 5. Project Coordinator 6. Financial Controller | 95.0 |
| Technicians and Associate Professionals | <ol style="list-style-type: none"> 1. Technician 2. Administrative Assistant 3. Chef 4. Secretary 5. Coordinator | 91.4 |
| Clerical Support Workers | <ol style="list-style-type: none"> 1. Accounting/ Accounts Clerk 2. Secretary 3. Administrative Officer 4. Clerical Assistant 5. Assistant Bursar 6. Agent | 59.4 |

| Occupational Group | Top Jobs Advertised | Per centage (%) |
|--|--|-----------------|
| | 7. Library Assistant 8. Customer Service Rep. 9. Receptionist 10. Inventory Clerk | |
| Sales and Service Workers | 1. Sales Representative 2. Supervisor 3. Cashier 4. Cook 5. Sales Associate 6. Waiter/Waitress 7. Watchman 8. Steward 9. Sales Route Leaders | 71.0 |
| Craft and Related Trade Workers | 1. Technician 2. Mechanic 3. Carpenter 4. Electrician 5. Photo Lithographers | 63.3 |
| Elementary Occupations | 1. Attendant 2. Bearer 3. Cleaner 4. Groundsman 5. Merchandiser | 77.0 |
| Plant and Machine Operators and Assemblers | 1. Driver 2. Operator | 88.6 |
| Skilled Agriculture and Fisheries Workers | 1. Landscapers | 100.00 |

Source: The Gleaner and Observer newspaper January to March 2020

2.3 Hot Occupations by Industry Group

The data gathered was analysed by industry groups. These industry groups were derived from The Statistical Institute of Jamaica (STATIN) industrial classification. Table 5 showed the total jobs advertised by industry. The leading industry group was Education. This was largely due to the high number of vacancies for Teachers. The second leading was Public Administration and Defence which is predominantly Government.

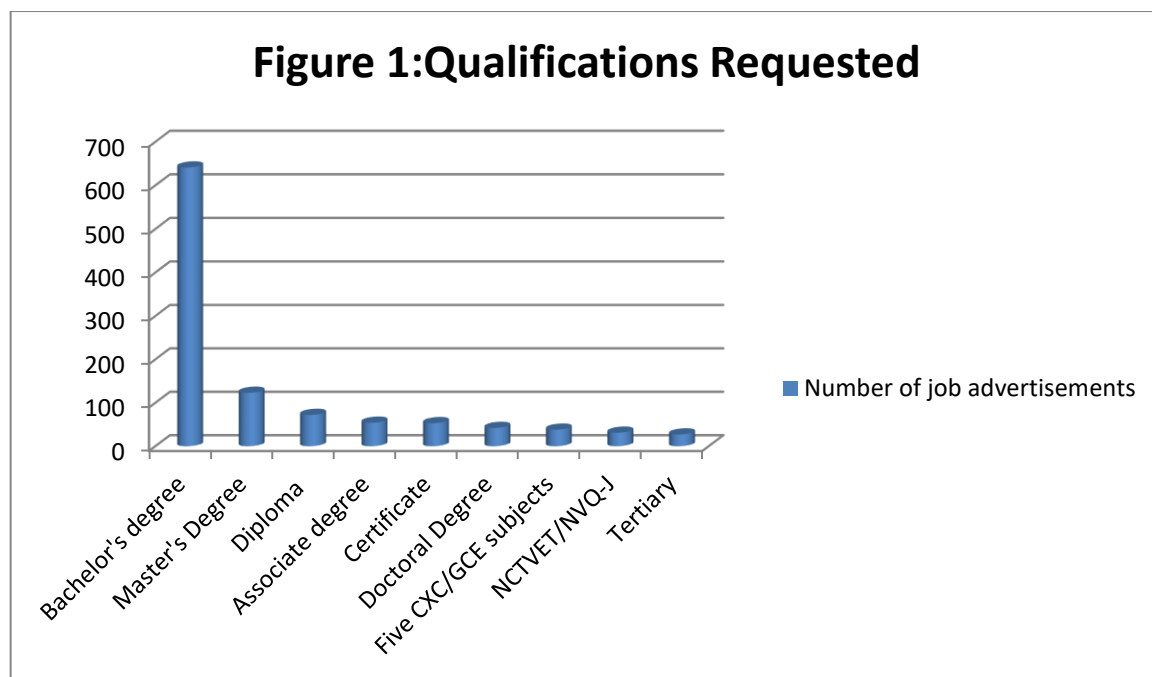
Table: 5 The number of jobs advertised by Industry group

| Industry Group | Number of jobs advertised |
|---|---------------------------|
| Education | 423 |
| Public Administration and Defence | 333 |
| Wholesale and Retail Trade, Repair of Household Goods, Automobile and Bikes | 124 |
| Financial Activities | 106 |
| Manufacture | 87 |
| Accommodation and Food Service Activities | 80 |
| Professional, Scientific and Technical Activities | 77 |
| Administrative and Support Service Activities | 47 |
| Information and Communication Activities | 40 |
| Art, Entertainment, Recreation Services | 34 |
| Activities of Extraterritorial Organization and Bodies | 33 |
| Human Health and Social Work Services | 28 |
| Construction | 27 |
| Transport and Storage Activities | 25 |
| Mining and Quarrying Activities | 21 |
| Electricity, Gas, Steam and Air Conditioning | 17 |
| Water Supply, Sewerage and Waste Management | 15 |
| Agriculture, Forestry and Fishing | 13 |
| Other Service Activities | 12 |
| Real Estate Activities | 11 |
| Not Available (n/a) | 177 |
| Total Jobs Advertised | 1730 |

Source: The Gleaner and Observer newspaper January to March 2020

2.4 Qualifications Requested

A further analysis of the types of qualifications required for the job vacancies for the quarter indicated that having a bachelor's degree was an advantage. A total of 641 or 37 per cent of the jobs advertised required persons to have a minimum of a bachelor's degree (See Figure 1).



Source: The Jamaica Gleaner and Observer newspapers January to March 2020

2.5 Job Advertisements by Parish

When analysed by parish, the data showed most of the vacancies were in Kingston and St. Andrew (KSA). Vacancies in KSA represented 48.8 per cent of the total jobs advertised, followed by St. James with 6.2 per cent and St. Catherine 5.4 per cent.

Table 6: The number of advertisements by parish

| Parish | Number of advertisements |
|-------------------------|--------------------------|
| Kingston & St. Andrew | 844 |
| St. Thomas | 8 |
| Portland | 1 |
| St. Mary | 15 |
| St. Ann | 39 |
| Trelawny | 19 |
| St. James | 108 |
| Hanover | 13 |
| Westmoreland | 26 |
| St. Elizabeth | 33 |
| Manchester | 31 |
| Clarendon | 13 |
| St. Catherine | 94 |
| Sub-Total | 1244 |
| Other Caribbean Islands | 19 |

| | |
|---------------|-------|
| Not available | 467 |
| Total | 1,730 |

Source: The Jamaica Gleaner and Observer newspapers January to March 2020

Information in Table 7 indicated that Teacher stood out as the leading occupation in all the parishes except KSA and Portland.

Table 7: Hot Occupations by Parish

| Parish | Hot Occupations |
|--------------------------------------|--|
| Kingston and St. Andrew (KSA) | <ol style="list-style-type: none"> 1. Manager 2. Teacher 3. Director 4. Lecturer 5. Supervisor 6. Administrator 7. Technician |
| St. James | <ol style="list-style-type: none"> 1. Manager (Asst. Human Resources, Branch, Business Development, Commercial Business, Event Planning, General, Greenhouse, Group Sales, Human Resources, Maintenance, Operations, Pageant, Property, Regional Transportation, Reservations, Restaurant, Training BPO, Wedding Sales). 2. Teacher (Accounting, Culinary Instructions, English Language, English Language/ Literature, Financial Mgmt., Food and Beverage Instructions, Literacy, Mathematics, Spanish). 3. Supervisor (Bar, Customer Service, Floor, Restaurant, Warehouse) 4. Technician (Accounting, Computer, Laboratory, Terminal) 5. Chef 6. Sales executive 7. Sales Representative 8. Assistant (Accounts, Laboratory, Marketing) |
| St. Catherine | <ol style="list-style-type: none"> 1. Teacher (Business Education and Information Technology, English Language/Literature, English Language, Geography, HFLE, |

| Parish | Hot Occupations |
|----------------------|---|
| | <p>History, History and Social Studies, Industrial Techniques, Literacy, Mathematics, Numeracy, Physical Education, Religious Education, Religious Education and Social Studies, Social Studies, Social Studies & Sociology, Spanish, Theatre Arts and Drama, Visual Arts).</p> <ol style="list-style-type: none"> Accounting and Clerical Assistants Clerk (Accounting, Inventory, Reconciliation). Manager (Facilities/ Purchasing, Medical Imaging Service, Restaurant, Sales). Technician (Laboratory – Home Economics, Information Technology, Science). Guidance Counsellor Supervisor (Food Services Sales, Restaurant, Sales) Accountant Administrator Cleaner Groundsman Mechanic |
| St. Ann | <ol style="list-style-type: none"> Teacher (Agriculture, Biology, Business Studies, English Language/ Literature, Primary, Religious Education, Social Studies, Caribbean Studies). Cleaner Lecturer (Nursing) Manager (Office, Plant) Health and Safety Officer Secretary Technicians such as (Food Laboratory, Heavy Equipment and Mechanical Service). |
| St. Elizabeth | <ol style="list-style-type: none"> Teacher (Biology/Chemistry, Business Information & Technology, Business Studies –Accounts & Econ., Computer Laboratory Tech., English Language, English Language/ Literature, Information Technology, Mathematics, Music/ Religious Education, Physical Education, Physics, Social Studies/ |

| Parish | Hot Occupations |
|---------------------|---|
| | Religious Education, Spanish, Visual Arts). 2. Nurse 3. Secretary |
| Manchester | 1. Teacher (Accounting, Culinary Instruction, Drama, English Language/ Literature, Financial Management, Food and Beverage Instruction, Geography/ History, Mathematics, Music, Social Studies) 2. Human Resource Officer, Human Resource & Admin Officer, Purchasing Officer). 3. Warehouse Supervisor |
| Westmoreland | 1. Teacher (Accounting, Culinary Instruction, English Language, English Language and Literature, Financial Mgmt, Food and Beverage Instruction, Literacy, Mathematics, Physical Education, Principles of Accounts/ Entrepreneurship, Social Studies, Biology, Hospitality, Physics) 2. Accounting Officer |
| Trelawny | 1. Teacher (Electrical, English, English A, English A & B, Mathematics, Physics, Science, Social Studies, Textile, Clothing and Fashion, Visual Arts) 2. Maintenance Officer, Quality Control Officer |
| St. Mary | 1. Teacher (Communication Studies/Literature, English Language, English Language/ Literature, Family and Resource Mgmt, Home Economics, Literacy, NCTVET Food and Beverage, Social Studies, Tourism/ History). |
| Hanover | 1. Teacher (English Language /Literature, Integrated Science, Music) |
| Clarendon | 1. Teacher (Religious Education, Special Education) 2. Medical and Numeracy Specialist 3. Office Manager |
| St. Thomas | 1. Teacher (Chemistry, Health and Family Life, Information Technology and Computer, Management of Business and Accounts, |

| Parish | Hot Occupations |
|-----------------|--|
| | Mathematics, Sociology and Social Studies) |
| Portland | 1. IT Manager |

Source: The Jamaica Gleaner and Observer newspapers January to March 2020

3.0 LMIS/ELE Report

The Labour Market Information System (LMIS) is a mechanism through which information on trends in the labour market are collected, stored, analyzed and disseminated. The LMIS is not only a one stop labour market information source, but also a job search, career development and job placement facility. Job placement is facilitated through the Electronic Labour Exchange depart which provides data on vacancies available to the public. The data provided showed the Top Ten vacancies for January to March 2020 were as follows:

1. Supervisors (21)
2. Managers (10)
3. Cashiers (10)
4. Customer Service Representative (10)
5. Cook (9)
6. Live in Domestic Helper (9)
7. Crew Members (6)
8. Waiter/Waitress (6)
9. Chef (5)
10. Steward (5)

4.0 Work Permits Issued by the MLSS

This section reports on work permits made available to international job seekers/employers that were approved by the MLSS during the period January to March 2020. The MLSS grants work permits and exemptions, based on the requirements of the Foreign Nationals and Commonwealth Citizens (Employment) Act (1964), as well as the CARICOM Community (Free Movement of Skilled Persons) Act (1997). This is to ensure that the Jamaican economy is supplied with the labour and

skills necessary for growth and development, whilst undertaking steps to protect the jobs of Jamaicans. Foreign and Commonwealth Nationals, who wish to engage in employment activities on the island, must obtain a work permit or work permit exemption before entering Jamaica. This is whether the form of employment is voluntary, commercial, business, professional, and charitable, entertainment or sports.

The total number of work permits issued for the period was 1,053. This figure represents both new and renewed applications. Applications with the highest number of approvals were Managers with a total of 420 or 40.0 per cent. Technicians followed with a total of 207 or 19.7 per cent of the total work permits granted; while Trade Related Workers accounted for 5.2 per cent or 55 approvals.

Table 8: Top Ten Work Permit Approvals for January to March 2020

| Number | Work Permit Issued by Type of Jobs |
|-----------|--|
| 1. | Managers: Administrative Retail Trade Hotel Other Service Organization Finance |
| 2. | Technicians: Photographer Air Traffic Safety Engineering |
| 3. | Trade Related Workers: Electrician Welder Mechanic Jeweller |
| 4. | Engineer: Civil/Building Construction Chemical Mining Surveyor |
| 5. | Cooks: Specialist in Chinese Cuisine Specialist in Italian Cuisine Specialist in Indian Cuisine |

| | |
|------------|--|
| 6. | Accounting Professionals: Accountant Auditors Executive |
| 7. | Dancers: Night Club/Entertainment Ballet |
| 7. | Health Professionals: Cardiologist Medical Doctor Registered nurse |
| 8. | Clerical Support Workers: Cashier Concierge |
| 9. | Teaching Professionals : College Lecturer University Professor Secondary Education Teacher |
| 10. | Machine Operator: Crane Operator Cement Operator |

Source: Work Permit Department, MLSS

5.0 Report from Private Employment Agencies

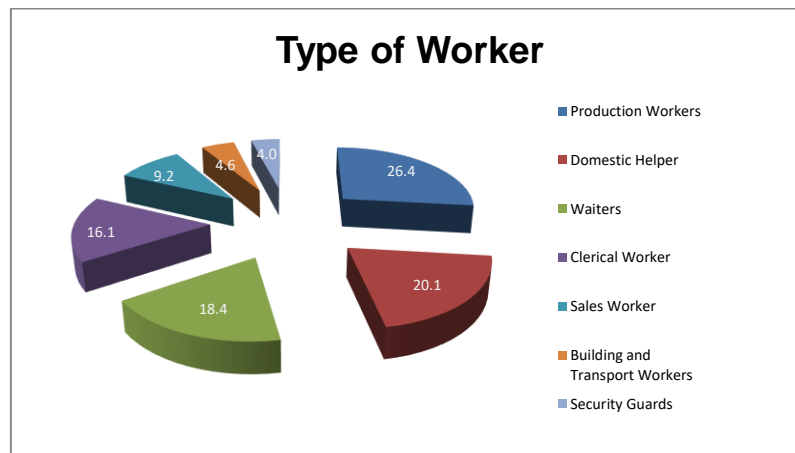
Data submitted by PEAs to the MLSS for the period January to March 2020 was used to ascertain the types of positions that were in demand overseas for the period. For the period, vacancies were reflected in the United States and Canada which includes job availability for Hotel (H2B), J1 and Cruise ship workers. The number of vacancies for the period totalled 2,614. Persons working as Housekeepers topped the list with the highest total of 1,020 or 69.4 per cent. Lifeguards followed with a total of 325 vacancies or 22.1 per cent. Of significance were persons in the Other Worker category with a total of 469 vacancies or 18.0 per cent.

Table 9: Number of vacancies submitted by PEAs disaggregated by type of worker

| Type of Worker | Number of vacancies |
|------------------------------|---------------------|
| 1. Production Workers | 46 |
| 2. Domestic Helpers | 35 |
| 3. Waiters | 32 |
| 4. Clerical Worker | 28 |
| 5. Sales Worker | 16 |
| 6. Building/Transport Worker | 8 |
| 7. Security Guards | 7 |
| 8. Auto Mechanics | 2 |

Source: Statistics from PEAs, MLSS

Figure 2



Source: Statistics from PEAs, MLSS